



# CITY OF LONG BEACH

DEPARTMENT OF HEALTH AND HUMAN SERVICES

2525 Grand Avenue Long Beach, CA 90815 (562) 570-4000 FAX (562) 570-4049

## **Employment Opportunity CASE MANAGER III (Full-Time/Unclassified/Full Benefits) \$13.560 - \$18.542 per hour**

Resumes are being accepted for the position of Case Manager III with the City of Long Beach Department of Health and Human Services. The position is located at the Center for Families and Youth (CFY), located at 6335 Myrtle Ave., Long Beach, CA 90805. This is a full-time unclassified position with full benefits, reporting to the CFY Clinical Director. The selected candidate will serve as an in-home outreach counselor for the Family Preservation Program. Family Preservation is designed to strengthen and preserve families whose children are at risk of placement in out-of-home care. Families are referred to the program by the Los Angeles County Department of Children and Family Services and the Los Angeles County Probation Department.

### **Responsibilities:**

- Provide in-home counseling/case management visits to participating families a minimum of once per week, or as determined by the service plan;
- Attend Multidisciplinary Case Planning Committee meetings and contribute to the development and monitoring of an individualized service plan for each family;
- Observe children and assess the home environment for child safety risk factors;
- Provide referrals and linkages to parenting training, youth services, mental health services, housing services, job training, transportation and other needed services as identified in the service plan;
- Identify community resources and pursue new referral contacts to meet client needs;
- Monitor and follow-up participation in activities and services defined in the service plan;
- Provide crisis intervention services, as needed;
- Serve as liaison and advocate for families participating in Family Preservation;
- Maintain case records and required reporting documentation, including data collection forms, progress notes, monthly reports, service logs and referral forms.
- Attend all required staff meetings and trainings;
- Assist with events, activities and services of other CFY programs as required;
- Perform other duties as assigned.

### **Qualifications:**

- Must have a Bachelor's Degree in Social Work, the social services or a closely related field and at least two years experience providing case management or in-home services;
- Excellent verbal and written communication skills;
- Experience working in community-based programs with diverse populations;
- Ability to perform as a member of a multi-disciplinary team;
- Bilingual English/Spanish highly desired.

### **Mail, fax or email resume and cover letter to:**

City of Long Beach  
Center for Families and Youth  
Attn: Rosa Velazquez-Gutierrez  
6335 Myrtle Ave., Long Beach, CA 90805  
Fax # (562) 570-1266  
Rosa\_Velazquez-Gutierrez@longbeach.gov

**Deadline:** Open until position is filled

This information is available in an alternative format by request to Michael Johnson at (562) 570-4012  
req 07-17